



**Authority to Request/Release Frozen Semen From Colorado State University**

**Person Requesting Frozen Semen**

Name:	
Address:	
Phone:	
Email:	

**Owner of Requested Frozen Semen**

Name:	
Address:	
Phone:	
Email:	

**Details of Frozen Semen**

Registered Name:	
Call Name:	
Breed:	
Registration No:	
CSU Reference No:	
Number of straws/vials to be released:	

**Purpose for release of semen**

- Ship semen to below address
- Transfer ownership of semen
- Thaw semen for breeding/evaluation purposes
- Destroy semen

**Delivery Details**

Address:	
Contact Person:	
Date Required By:	

I the **Current Owner** of the frozen semen requested authorise the above:

Signed \_\_\_\_\_ Date \_\_\_\_\_

*All semen is stored and transported at the semen owner's own risk. Is it the semen owner's responsibility to insure the semen. Colorado State University accepts no responsibility for any defects detected in any semen or containers shipped from Colorado State University after it leaves the premises.*

Colorado State University Veterinary Teaching Hospital

300 W. Drake Road Fort Collins, CO 80521 (970)297-5000 vth\_reproduction@colostate.edu



## **SEMEN STORAGE AND DISPATCH INFORMATION**

- 1 Prior to the dispatch of frozen canine semen from our storage facility we will require the completed "Authority to Request/Release Frozen Semen From Colorado State University" form, with the semen owner's signature which authorises full payment for dispatch costs as outlined below.
- 2 If you are an agent acting on an owner's behalf we require written or verbal confirmation from the owner prior to processing any dispatch.
- 3 Your CSU account balance is to be paid in full before semen can be transferred from CSU.
- 4 All shipments are to be paid for prior to the semen leaving CSU's storage facility.
- 5 Courier Fees vary and will be invoiced at the time of the semen request once the delivery destination details have been received.

Unfortunately due to the high frequency of use of the shippers we require them to be returned as soon as possible. **If the shipping container is provided by CSU an overdue rate of \$25.00 per day will be applied if the container has not been returned by the due date on the paperwork that accompanies the semen (usually within 7 days).** Thankyou for your understanding.

All insurance costs are the responsibility of the semen owner/agent.

***Please do not hesitate to contact us if you have any questions.***